

Rental Application Form



252 Baylis Street, Wagga Wagga NSW 2650

Phone: (02) 69211255

Fax: (02) 69217103

Email: rentals@johnmooneyrealestate.com.au

Website: www.johnmooneyrealestate.com.au

Before any application will be considered, each applicant must provide the following identification & documents:

IDENTIFICATION REQUIRED:

- Drivers licence / Photo ID OR
- Current Passport
- Medicare card / Healthcare card
- Bank Cards/Credit Cards
- Current bank statement
- Payslips from Employer
- Centrelink Statement (if applicable)

ADDITIONAL DOCUMENTS:

- Previous rental ledger / rental receipts
- References from previous landlord/agent

Please arrange to copy all your own supporting documentation before handing in your application

How long does it take to process an application?

Our office will endeavour to have an answer to you within 48 hours.

When your application has been approved, you will be required to pay a holding deposit of two week's rent.

Should you be approved, on or before signing the lease, you will be required to pay the following:

BOND - 4 weeks rent

RENT - 2 weeks rent (this is paid on application approval)

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Property applying for & lease details

Address: _____

Proposed length of tenancy _____ YEARS _____ MONTHS Rent per week \$ _____

Method of rental payment (If application is approved) Direct debit from nominated bank account Credit card
 Centrepay (through Centrelink) BPAY/POSTbillpay

Will you be seeking assistance from Housing NSW for your rental bond? YES NO

Commencement date _____

(Please provide a specific date, as rental payments will commence on this date)

Occupancy details

Number of occupants _____ Number of children _____ Ages of children _____

Pets? Yes No Inside Outside Number of Pets? _____

Type/Breeds _____

Applicant details

Name: _____

Address: _____

Phone (day): _____ Mobile: _____

Date of birth: ____/____/____ Email Address: _____

Drivers licence number: _____ Passport number: _____

Current residential address (If private tenancy please provide us a copy of the front page of the lease)

Address: _____

Landlord/Agents name: _____ Contact details _____

Do you: Own Rent Rent/repayments per week: \$ _____

Length of tenancy: _____ Years _____ Months

Reason for leaving: _____

Previous residential address

Address: _____

Landlord/Agents name: _____ Contact details _____

Do you: Own Rent Rent/repayments per week: \$ _____

Length of tenancy: _____ Years _____ Months

Reason for leaving: _____

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Previous residential address

Address: _____

Landlord/Agents name: _____ Contact details _____

Do you: Own Rent Rent/repayments per week: \$ _____

Length of tenancy: _____ Years _____ Months

Reason for leaving: _____

Current employment / Income details

Employer: _____

Contact name: _____ Phone: _____

Your position: _____ Net income per week: \$ _____

Length of employment: _____ Years _____ Months Part time Full time

OR

Centrelink income Type of payment: _____

Amount per week / fortnight: \$ _____
(Please provide a copy of your Centrelink statement)

Other income Type of income: _____

Amount per week / fortnight: \$ _____

Please provide a copy of your current bank statement

Emergency contact details (This must NOT be someone who will be living with you)

Person 1: _____

Relationship: _____

Address: _____

Phone (day): _____ Mobile: _____

Person 2: _____

Relationship: _____

Address: _____

Phone (day): _____ Mobile: _____

By signing this application you grant us permission to communicate with all the contacts if we can't locate you. If you abandon the tenancy for any reason, then you grant us permission to allow your relatives listed above to remove all contents of the dwelling on your behalf.

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Privacy Statement

The personal information you provide in this application, or that is collected by us from other sources, is necessary for us to verify your identity, to process and evaluate your application and to manage the tenancy. Personal information collected about you in this application and during the course of your tenancy, if your application is successful, may be disclosed for the purpose for which it was collected to other parties including the landlord, referees, other agents and third party operators of tenancy reference databases. Information already held on these databases may also be disclosed to us and the landlord. If you enter into a Residential Tenancy Agreement, and you fail to comply with your obligations under that agreement, that fact and other relevant personal information collected during the course of your tenancy may also be disclosed to the landlord, third party operators of tenancy reference databases and other agents. If you would like to access the personal information we hold about you, you may contact your property manager. You can also correct this information if it is inaccurate, incomplete or out of date. If the information required from you is not provided to us, we may be unable to process your application and manage your tenancy.

Application

I, the applicant, apply for approval to rent the premises referred to in this form and acknowledge that my application will be referred to the landlord of property their acceptance and if the application is approved, to prepare and Residential Tenancy Agreement for the premises.

I, the applicant, declare that I am not a bankrupt or an undischarged bankrupt and that the information provided by me is true and correct. I also declare that I have inspected the property.

If a holding deposit is being paid, the following conditions apply:

1. The premises will be reserved for a period of seven days.
2. During this reservation period, the premises will not be reserved for any other applicant.
3. Should the landlord decline this application, the holding deposit will be refunded in full.
4. Should the landlord accept this application, the holding deposit will be paid towards rent for the premises.
5. Should the applicant not proceed, the landlord may retain one weeks holding deposit.
6. The holding deposit will be banked in to a trust account. John Mooney Real Estate, acting for the landlord, acknowledges receipt of the above application and the accompanying holding deposit and agrees to reserve the premises for the period and in accordance with the above states. John Mooney Real Estate also agrees to notify the applicant within this period whether or not the application is approved and if so, to prepare a Residential Tenancy Agreement for the premises.

Applicants name: _____

Date: _____

Signature: _____

Utility Connections

YourPorter

Connections, powered by **iSelect**

YourPorter is a **FREE** service connecting utilities and other services.

If the Agent approves this application, YourPorter will be contacting you by phone, SMS, or email for the purposes of assisting you to connect your utilities within 24 hours of receiving this application for next business day connection.

- | | | | | |
|--|---|---|--|-------------------------------------|
| <input type="checkbox"/> Electricity | <input type="checkbox"/> Gas | <input type="checkbox"/> Telephone | <input type="checkbox"/> Pay TV | <input type="checkbox"/> Internet |
| <input type="checkbox"/> Car Insurance | <input type="checkbox"/> Life Insurance | <input type="checkbox"/> Health Insurance | <input type="checkbox"/> Home & Contents | <input type="checkbox"/> Home Loans |

DECLARATION AND ACCEPTANCE:

I/We consent to the disclosure of this application form (including any personal information contained in this form) to YourPorter Pty Ltd (ABN 36 252 576 050) for the purpose of allowing YourPorter and its service providers to contact me for the connection of services as offered by YourPorter.

I/We acknowledge that if I/We do not provide my/our personal information, YourPorter will not be able to provide these services to me/us. YourPorter will ensure that my/our personal information is collected, used, held and disclosed in accordance with the requirements of the Privacy Act 1988 (Cth).

I/We acknowledge that YourPorter may receive a benefit in relation to the connection of any of the services listed above. I/We consent to YourPorter contacting me by phone or SMS in relation to the connection of the services listed above. I/We acknowledge that this consent permits YourPorter to contact me even if the numbers listed on this application are listed on the Do Not Call Register. YourPorter will otherwise collect, hold, use and disclose personal information in accordance with their privacy policies, which are available at www.yourporter.com.au/general/privacy-policy/. YourPorter is a free service, but I/We acknowledge that standard connection fees may apply for services connected (in addition to the ongoing service fees).

I/We acknowledge that neither YourPorter nor the Agent accept any responsibility for any delay in or failure to arrange or provide for any connection of a service or for any loss, damage, cost or expense in connection with such delay or failure. By signing this application, I/We understand YourPorter is a value add product and that I/We are under no obligation to use YourPorter.

Signature: _____ Date: ____ / ____ / ____

Leahaven Propman Pty. Ltd. Trading as John Mooney Real Estate Property Management Unit Trust

ABN: 28 142 210 614

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